

PATH TO INDUSTRY CERTIFICATION COMPACT
Student Data

Please **print or type** the following information.

Student name _____ Birth date _____

Student grade level _____ Student e-mail _____

Student address _____ Phone _____

City _____ State _____ Zip code _____

Name of career assessment(s) used _____

Was a counseling session held with this student to discuss interests, aptitudes, and abilities? Yes ☐ No ☐

Student's selected certification or state licensure title/program area: _____

List all high school CTE course(s) student has completed or in which student is currently enrolled.				
Course Code	Semester & Year	Course Title	No. of Credits	Check if Dual Enrollment Class
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>

Parent/Guardian name _____ E-mail or work phone _____

Parent address _____ Phone _____

City _____ State _____ Zip code _____

Community College _____ Community college coordinator _____

School division _____ Division coordinator _____

High school name _____

High school address _____

City _____ State _____ Zip code _____

Principal's name _____ Counselor's name _____

Counselor's fax _____ Counselor's phone _____

Counselor's e-mail _____

PATH TO INDUSTRY CERTIFICATION COMPACT

BACKGROUND INFORMATION

Purpose: To provide high school juniors or seniors who have no postsecondary plan and do not possess an industry certification an opportunity to earn their standard or advanced studies high school diploma, complete technical preparation, and earn an industry certification by enrolling in tuition-paid training at a Virginia community college or other state-approved training provider* following graduation.

Target Audience: High school juniors or seniors who are on schedule to graduate with a standard or advanced studies diploma but have no postsecondary plan and have not earned an industry certification. This program is for students who graduate from a Virginia high school.

Brief Description:

Path to Industry Certification gives students an opportunity to earn their standard or advanced studies high school diploma and receive technical preparation for a selected industry certification. Participating students and their parents sign a *Path to Industry Certification* compact agreeing that the student will complete high school and enroll in a community college to continue the technical training needed to prepare for an industry certification. Students can take community college courses through May of the year following high school graduation by maintaining enrollment in the selected program with a 2.0 cumulative grade point average and passing all classes.

To receive the educational and financial benefits of *Path to Industry Certification*, students, and parents, if the student is a minor or is dependent, agree to fulfill all their terms and conditions of the compact. Payment of the student's in-state tuition, applicable fees, textbook costs, and certification exam fees is subject to the availability of funds.

*Throughout this document "training provider" may replace "community college" if approved by the Virginia Department of Education and the Virginia Community College System in advance.

PATH TO INDUSTRY CERTIFICATION COMPACT

The responsibilities of each party are listed below and the corresponding signatures assure acceptance of responsibility by each party. The parties understand that this compact is conditional upon the availability of funds and a student's application at a Virginia community college, which application does not become effective until acceptance by a particular college. Once effective, this compact cannot be changed by the student, the VCCS, or the VDOE without an amendment to the existing Memorandum of Understanding between the Virginia Department of Education and the Virginia Community College System.

The student agrees to:

- complete all requirements for a standard or advanced studies high school diploma, including high school academic and/or career and technical education course requirements that lead to the selected industry certification;
- complete community college placement tests with the minimum score required by the community college in order to enroll in credit-bearing courses;
- earn a minimum of a C average in high school English and mathematics, as well as an overall C average in high school science if required for the chosen certification, in order to enroll in community college non-credit bearing courses;
- complete any orientation course or sessions required by the community college for participation in this program;
- submit completed community college application, including domicile eligibility*, and registration forms by the established deadlines;
- complete technical training by May of the year following high school graduation to acquire the appropriate skills and certification needed to enter a specific career choice;
- acknowledge that participation in *Path to Industry Certification* is contingent upon available funding;
- pay for all tuition, fees, and course-specific supplies not specifically indicated as being covered by *Path to Industry Certification*;
- maintain community college enrollment with a 2.0 cumulative grade point average and pass all courses;
- notify the community college of any action that would result in non-compliance with the terms of the *Path to Industry Certification* compact;
- attend classes and complete assignments;
- prepare for and take the industry certification examination at the first opportunity provided following the completion of training (one retake will be allowed);
- pursue employment in the certified field;
- provide the community college program coordinator with documentation of the date and results of the certification exam;
- complete a follow-up survey;
- allow all parties involved in the compact to share information regarding the student's participation in the compact, and;

*Additional information about establishing domicile in Virginia may be found at <http://www.schev.edu/Students/VAdomicile.asp>.

- sign the privacy release on page 6 of this compact for the community college to allow parental, high school, Virginia Community College System, and Virginia Department of Education access to student records.

The parent/guardian agrees to: (for students who are minors or who are dependent)

- provide domicile eligibility documentation if necessary;
- ensure the payment of all tuition, fees, and course-specific supplies not specifically indicated as being covered by *Path to Industry Certification*;
- provide student transportation, if necessary, for compact completion after high school graduation;
- provide encouragement and support for the student; and
- maintain high expectations of the student for program completion, certification, and entry into the workforce.

The high school agrees to:

- designate a representative at each high school to coordinate and promote this program at the school level to faculty, students, and parents;
- recruit and identify student participants;
- provide career counseling services to students including but not limited to provisions for a career assessment and assistance in interpretation of results;
- provide information regarding the compact agreement to students, parents/guardian, and college personnel;
- host information meetings with students, parents, and school and community college representatives to ensure that the student or parent/guardian understands all components of the compact;
- monitor student progress and when possible provide the student with appropriate career and technical education instruction and services necessary for the student to progress toward the selected industry certification at the secondary level;
- ensure that students are aware of the services available through the local One-Stop Center;
- maintain student records and make them available to all parties to this agreement; and
- provide requested data to the Virginia Department of Education and the Virginia Community College System.

The Virginia Community College System has agreed to:

- notify students of acceptance into the Path to Industry Certification program and respond to their application to establish domicile in Virginia within ten working days of receipt of the application;
- adhere to all federal and state laws for college admissions and enrollment;
- pending available funds, arrange for payment of tuition up to the in-state tuition rate, applicable fees, textbook costs, and certification exam fees for students in *Path to Industry Certification*;
- contact the office of Workforce Development Services, Director of Institutes of Excellence, with any questions or concerns;
- use discretion in creating flexible scheduling options to support *Path to Industry Certification*;

- provide a chart of certification programs offered by each community college that *Path to Industry Certification* students can complete by May of the year following the student's high school graduation. For each certification list the required courses; course descriptions; course codes; number of credit hours; cost per credit; associated course fees (i.e., technology fees, activity/instructional fees, capital fees, etc.); approximate textbook costs; any required placement tests or high school English, mathematics, or science requirements; campus where offered (if applicable); cost of the certification exam; and any additional certification requirements, (i.e., minimum age, drug test, internships, etc.);
- coordinate career counseling services with the high school to ensure smooth transition of students from high school to community college;
- if requested, participate in informational meetings hosted by the high school to educate parents and potential students on the college's admissions process and to distribute college applications, etc.
- in advance inform community college faculty working with Path to Industry Certification students of the goals and guidelines of the program and of the importance of early intervention and administrative notification in the case of unacceptable student attendance or performance;
- identify students who do not maintain the required grade point average and inform such students, and the parent or guardian if the student is a minor or dependent, prior to the next academic term that they are no longer eligible for free tuition, fees, textbooks, or certification exam, and that the compact will terminate;
- provide counseling services and a required community college orientation course or series of orientation sessions to the student as part of the program;
- inform students of the employment services available at the local One-Stop Center;
- provide the student with career and technical education instruction and services leading to industry certification, including arrangements for completing the certification exam; and
- maintain student records and certification or licensure status and make this information available to all parties to this agreement upon request.

Is the student an emancipated minor or of majority age? yes ☐ no ☐

Student Signature

Date

Parent/Guardian Signature

Date

High School Principal Signature for _____ High School

Date

High School Counselor Signature

To acknowledge the receipt of this compact

Date

Community College Coordinator Signature

To acknowledge the receipt of this compact

Date

CONSENT AND PRIVACY RELEASE FORM

Please **print or type** the following information.

I, _____, _____ provide my knowing and voluntary
(student's name, or parent's name if minor or dependent)

consent for the release of my/my child's educational records at _____
(community college name)

Community College to my parent(s) and/or legal guardian(s) (if applicable), and for

_____ High School, the Virginia Community College System,
(high school name)

and Virginia Department of Education representatives to share any information related to my participation in *Path to Industry Certification* and/or to gather research data concerning my participation in *Path to Industry Certification*.

Student Signature (Required)

Date

Parent Signature (if minor or dependent student)

Date

Distribution:

The high school will provide a copy of this compact to the high school principal and send the **signed original** of this compact to the school division coordinator who will verify its accuracy and forward to the community college coordinator. The school division coordinator will fax a copy of the student data page to the Virginia Department of Education CTE Project Coordinator at 804-371-2456.

Upon receipt of the student's compact, the community college coordinator will make arrangements to provide the student a copy of the completed compact with the community college signature and instructions for and/or assistance in completing the community college application and registration forms. Once the student's community college application is accepted, the community college coordinator will notify the Virginia Department of Education CTE Project Coordinator.